Clinical Privileges Profile

Physician Assistant

Kettering Medical Center System

☐ Kettering Medical Center ☐ Sycamore Medical Center

Applicant: Check off the “Requested” box for each privilege requested. Applicants have the burden of producing information deemed adequate by the hospital for a proper evaluation of current competence, current clinical activity, and other qualifications, and for resolving any doubts related to qualifications for requested privileges.

Clinical Service Chief: Check the appropriate box for recommendation on the last page of this form. If recommended with conditions or not recommended, provide condition or explanation on the last page of this form.

Other requirements

1. Application for privileges by a Physician Assistant may be made only by the supervising physician/physicians. The application must be accompanied by a listing of proposed duties and responsibilities of the PA as it applies to the supervising physician’s practice.

2. The application must include a copy of the Supervision Agreement with the State Medical Board of Ohio which constitutes a working relationship between the Physician Assistant and supervising physician.

3. The application will be reviewed by the Allied Health Professionals Council, the clinical service in which the supervising physician/physicians maintain privileges, the credentials committee and ultimately by the Medical Executive Committee and Board of Directors.

4. The supervising physician is responsible for maintaining the duties of the PA within the scope of granted privileges and must insure that those duties do not constitute the practice of medicine outside the limitations of the PA’s licensure. The supervising physician assumes responsibility for appropriate instruction and training of the Physician Assistant in the functions and procedures that the PA performs under that physician’s supervision.

5. Responsibility and liability for all acts of the Physician Assistant shall be that of the supervising physician/physicians.

6. No physician or group of physicians may employ more than the number of physician assistants that can be adequately supervised by such physician or group pursuant to the Ohio Revised Code.

7. Note that privileges granted may be exercised only at the site(s) and/or setting(s) that have the appropriate equipment, license, beds, staff, and other support required to provide the services defined in this document. Site-specific services may be defined in hospital and/or department policy.

8. This document is focused on defining the qualifications related to competency to exercise clinical privileges. The applicant must also adhere to any additional organizational, regulatory, or accreditation requirements that the organization is obligated to meet.
9. The privileges of a Physician Assistant may be terminated at the direction of the clinical service chief in which the supervising physician is a member or the Chief of Staff at any time for just and due cause. The supervising physician may appeal this termination to the Medical Executive Committee or a committee especially dedicated for this purpose. Privileges are voluntarily resigned upon leaving the employment of the supervising physician(s).

QUALIFICATIONS FOR PHYSICIAN ASSISTANT

To be eligible to apply for clinical privileges as a physician assistant, the applicant must meet the following criteria:

Completion of an Accreditation Review Commission on Education for the Physician Assistant (ARC-PA) approved program (prior to January 2001 - Commission on Accreditation of Allied Health Education Programs),

AND

Current certification by the National Commission on Certification of Physician Assistants (NCCPA),

AND

Current licensure to practice as a physician assistant issued by the Ohio State Medical Board,

AND

Professional liability insurance coverage issued by a recognized company and of a type and in an amount equal to or greater than the limits established by the governing body.

Required previous experience: Applicants for initial appointment must be able to demonstrate provision of care, treatment, or services reflective of the scope of privileges requested to at least 25 patients in the past 12 months or completion of ARC-PA approved program in the past 12 months.

Reappointment requirements: To be eligible to renew core privileges as a physician assistant the applicant must meet the following maintenance of privilege criteria:

Current demonstrated competence and an adequate volume of experience 25 patients with acceptable results reflective of the scope of privileges requested for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.

Documentation of CME, as required by the Ohio State Medical Board and the National Commission on Certification of Physician Assistants.

Medical record charting responsibilities

Clearly, legibly, completely, and in a timely fashion, the PA must describe each service provided to a patient in the hospital and describe relevant observations. Standard rules regarding authentication of, necessary content of, and required time frames for preparing and completing the medical record and portions thereof are applicable to all entries made.

CORE PROCEDURE LIST

This list is a sampling of procedures included in the core. This is not intended to be an all-encompassing list but rather reflective of the categories/types of procedures included in the core.

To the applicant: If you wish to exclude any procedures, please strike through those procedures you do not wish to request, then initial and date.

• Administer ACLS, ATLS if certified
• Assess, diagnose, treat and observe patient responses relevant to acute and chronic illnesses of population served
• Obtain, perform and record history and physical examination
• Order and interpret diagnostic testing and therapeutic modalities
• Educate and counsel patients on health status and related issues
• Initiate referral to consultant physician or other healthcare professional
• Facilitate transitional care with in the Health System and community resources
• Assist physician in other delegated actions within scope of practice

**Specialty Core Procedure List**

**Required previous experience:** For those procedures below in italic, demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months is required; if there is no evidence, direct supervision is required for the first 5 procedures. **Maintenance of privilege:** For those procedures below in italic, demonstrated current competence and the performance of at least 5 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes is required; if there is insufficient activity, direct supervision is required for the first 5 procedures.

- **Cardiovascular Disease**
  - Performance of pharmacological/non-pharmacological stress tests

- **Cardiothoracic Surgery**
  - Assist in surgery to include, but not limited to, first assist, deep and simplified tissue closures, application of appliances, and any other action delegated by the surgeon
  - Insertion and removal of intra-aortic balloon pump
  - Insert chest tubes to include pleurodesis
  - Insertion of pulmonary artery catheters
  - Insertion of radial and femoral arterial lines
  - Insertion of central venous catheters
  - Perform thoracentesis
  - Remove epicardial pacing wires
  - Remove temporary transvenous cardiac pacing catheters
  - Harvesting of saphenous vein or radial artery conduit

- **Critical Care Medicine**
  - Evaluate, make preliminary diagnosis, and provide treatment to critically ill patients of all ages, with complex medical, neurologic, post-surgical, peri-obstetrical with multiple organ dysfunction and in need of critical care for life threatening disorders. Assess, stabilize, and determine preliminary disposition of patients with emergent conditions consistent with medical staff policy.
  - Arthrocentesis
  - Endotracheal intubation
  - Insertion and removal of intra-aortic balloon pump
  - Insert chest tubes to include pleurodesis
  - Insertion of pulmonary artery catheters
  - Insertion of radial and femoral arterial lines
  - Insertion of central venous catheters
  - Lumbar puncture
  - Paracentesis
  - Perform thoracentesis
  - Remove epicardial pacing wires
  - Remove temporary transvenous cardiac pacing catheters
  - Ventilation management, including experience with various modes and continuous positive airway pressure therapies (BIPAP, CPAP, NIPPV)
Order and perform initial interpretations of simple plain x-ray films with final read by radiologist.

☐ **Emergency Medicine**

*Must be employed by the group currently contracted by the hospital to provide Emergency Medicine services*

- Arthrocentesis and joint aspirations
- Insert thoracostomy tubes
- Change G-tubes
- Change tracheostomy tubes
- Diagnostic lumbar punctures
- Endotracheal intubation
- FAST ultrasound

- Independent assessment and disposition of low acuity patients
- Insert and remove nasogastric tubes
- Interosseous access
- Laceration repair
- Local/digital anesthesia
- Manage epistaxis
- Ocular tonometry
- Perform arterial puncture and blood gas sampling
- Perform preliminary interpretations of simple plain X-ray films with second reading by supervising physician (or radiologist)
- Peripheral arterial/peripheral and central venous access
- Reduce joint dislocations
- Perform removal of foreign body (ears, nose, rectum, vagina, throat, and soft tissue)
- Superficial foreign body removal from cornea
- Trephination and removal of nail

- Assist the ER physician in any other action delegated by the physician under direct supervision of the physician

☐ **Gastroenterology**

- Change gastrostomy feeding tubes
- Diagnostic and therapeutic paracentesis
- Assist physician with insertion of percutaneous gastrostomy tube insertion
- Anoscopy

☐ **Neonatology**

- Order and obtain samples for appropriate studies and discuss results with neonatologist. Institute appropriate action subsequent to conference with the neonatologist.
- Order the use and discontinuation of phototherapy subsequent to conference with the neonatologist
- Perform newborn physical examinations using the techniques of observation, inspection, auscultation, palpation, and percussion
- Perform routine immunizations
- Perform screenings of Auditory Brainstem Responses (ABRs)
- Provide immediate supportive care of the newborn in the delivery room
- Review maternal health, labor, and delivery records of all infants admitted to newborn nursery under the service of the neonatology group

☐ **Neonatal intensive care**

*Insert and manage urethral catheter*

*Perform diagnostic and therapeutic procedures including, but not limited to:*
  - Performing arterial puncture
  - Performing emergency needle thoracentesis
  - Performing endotracheal intubation
  - Performing lumbar punctures
  - Performing exchange transfusions
—Initiating cardiopulmonary resuscitation
—Inserting and managing central venous catheters
—Inserting and removing chest tubes
—Inserting intraosseous needles
—Inserting and managing percutaneous arterial catheters
—Inserting and managing percutaneous venous catheters
—Inserting and managing umbilical artery catheters
—Inserting and managing umbilical venous catheters
—Performing laryngoscopy and suction
—Performing suprapubic bladder aspiration

☐ **Nephrology**
*Place vascular catheters for hemodialysis and plasmapheresis*
*Remove permacaths*
*Start femoral dialysis lines*

☐ **Neurology**
*Lumbar Puncture*

☐ **Neurosurgery**
*Assist in surgery with all neurosurgical procedures and any other action delegated by the surgeon*
*Manage intracranial monitors*
*Remove cranial and spinal drains*
*Perform lumbar puncture*
*Place Halo fixation*
*Place intracranial pressure monitor*
*Place external ventricular drains*

☐ **Orthopedics**
*Application of casts and/or splints*
*Assist in surgery and any other action delegated by the surgeon*
*Perform arthrocentesis of: shoulder, elbow, wrist, hip and knee*
*Make preoperative and postoperative teaching visits with patients*
*Perform compartment pressure measurements*
*Injection of steroids preparation into the following joints: shoulder, elbow, wrist, hip & knee plus, subacromial bursa, lateral & medial epicondyle tendon insertion about the elbow, greater trochanteric bursa, and olecranon bursa*
*Closed reduction of fracture or dislocation of the elbow, wrist, ankle, hip and shoulder*
*Application of skeletal traction pin to tibia or femur*

☐ **Pediatrics**
*Perform lumbar puncture*

☐ **Psychiatric and Mental Health**
*Clinically manage psychiatric disorders including but not limited to severe and persistent neurobiological disorders*
*Conduct individual, group, and family psychotherapy*

☐ **Radiation Oncology**
*Assists Radiation Oncologist with simulations, procedures, and portal verification*

*Not applicable to Sycamore Medical Center*

☐ **Radiology**
*New Graduate/New to Specialty is required to demonstrate 5 procedures with preceptor signature*
*New to Hospital is required to demonstrate 2 procedures with preceptor signature*
- Lumbar puncture with imaging
- Diagnostic and therapeutic paracentesis with imaging
- Diagnostic and therapeutic thoracentesis with imaging
- Feeding tube placement
- Perform or assist with fluoroscopy
- Perform or assist with CT guided biopsy/drain placement
- Removal of tunneled catheters (with and without blunt dissection)
- Fluoroscopic gastrointestinal contrast studies
- Fluoroscopic swallow evaluation with contrast
- Fluoroscopic genitourinary contrast studies
- Assist with CT, MRI, Ultrasound, Angiography (under direct supervision), biopsies, central venous access
- Assist radiologist in any other action delegated by physician under the direct supervision of the physician
- Injection of contrast for Myelogram (cervical, thoracic, lumbar)
- Injection of contrast for tube/drain evaluation
- Injection of contrast for central line evaluation
- Perform or assist with US guided biopsy/drain placement
- Percutaneous gastrostomy tube removal
- Gastrointestinal tube/drain (placement/manipulation) with imaging
- Peripherally inserted central catheter (PICC) reposition/removal
- Injection of contrast for Venogram
- Intrathecal administration of chemotherapy at lumbar puncture
- Perform or assist with Venography
- Image guided chest tube insertion
- Fistulagram
- Cystogram
- Arthrocentesis and joint aspiration (shoulder, elbow, hip, knee, wrist)
- Intra-articular injection of contrast for arthrogram (shoulder, elbow, hip, knee, wrist)
- Intra-articular injection of steroid preparation (shoulder, elbow, hip, knee, wrist)

**Surgery/Trauma**

Assist in surgery to include, but not limited to, first assist, deep and simplified tissue closures, application of appliances, and any other action delegated by the surgeon

- Anoscopy
- Change/remove gastrostomy tubes
- Change tracheostomy tubes
- **Diagnostic and therapeutic paracentesis, under direct supervision**
- Independent assessment and disposition of low acuity patients
- Insert central venous catheters
- Insertion of radial and femoral arterial lines
- Interosseous access, emergent only
- Laceration repair
- Local/digital anesthesia
- Perform arterial puncture and blood gas sampling
- Perform preliminary interpretations of simple plain x-ray films with second reading by supervising physician or radiologist
- Perform removal of foreign body (ears, nose, rectum, vagina, throat, and soft tissue)
- Trephination and removal of nail

**Urology**

Serve as first assistant in all surgical procedures and any other action delegated by the surgeon
HARVEST (ENDOSCOPIC AND OPEN) ARTERIAL AND/OR VENOUS CONDUIT FOR BYPASS GRAFTING

Video assisted vein harvesting will be in accordance with current manufacturing guidelines. Those guidelines include:

- Training at the manufacturer’s site.
- Proctoring for a minimum of ten (10) cases by an approved proctor.
- Maintain a minimum of at least thirty six (36) video vein harvestings per year; a maximum of fifty percent (50%) can be completed by simulation.
- A copy of the case log will need to be provided for recredentialing.

☐ Requested

Open vein harvesting privileges will need to include the following:

- Proctoring for a minimum of ten (10) cases by an approved proctor.
- Maintain a minimum of at least ten (10) cases per year.
- A copy of the case log will need to be provided for recredentialing.

☐ Requested

INSERT ARTERIAL CATHETERS

☐ Requested Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. Required previous experience: Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. Maintenance of privilege: Demonstrated current competence and evidence of the performance of at least 5 procedures within the past 24 months based on results of ongoing professional practice evaluation and outcomes.

PERFORM ARTHROCENTESIS AND JOINT ASPIRATION

☐ Requested Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. Required previous experience: Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. Maintenance of privilege: Demonstrated current competence and the performance of at least 5 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

INSERT CENTRAL VENOUS CATHETERS

☐ Requested Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. Required previous experience: Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. Maintenance of privilege: Demonstrated current competence and the performance of at least 5 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.
**INSERT CHEST TUBES TO INCLUDE PLEURODESIS**

- **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience:** Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. **Maintenance of privilege:** Demonstrated current competence and evidence of the performance of at least 2 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

**REMOVE INTRA-AORTIC BALLOON PUMP**

- **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience:** Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. **Maintenance of privilege:** Demonstrated current competence and the performance of at least 4 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

**PERFORM HYPERBARIC OXYGEN THERAPY**

- **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience:** A course certificate from a 40 credit hour, UHMS (Undersea Hyperbaric Medical Society) approved training course and demonstrated current competence and evidence of the performance of at least 25 hyperbaric oxygen treatments under the supervision of a physician with hyperbaric privileges in the past 12 months. **Maintenance of privilege:** Demonstrated current competence and the performance of at least 25 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

**PERFORM INTUBATION**

- **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience:** Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. **Maintenance of privilege:** Demonstrated current competence and the performance of at least 5 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

**PERFORM LUMBAR PUNCTURE**

- **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience:** Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. **Maintenance of privilege:** Demonstrated current competence and the performance of at least 4 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

**PRESCRIPTIVE AUTHORITY AS DELEGATED BY A PHYSICIAN IN A WRITTEN AGREEMENT IN ACCORDANCE WITH STATE AND FEDERAL LAW**

- **Requested** The delegation to the Physician Assistant to administer or dispense drugs shall include the prescribing of controlled substances in accordance with the Ohio State Medical Board and its established formulary.

**PERFORMANCE OF PHARMACOLOGICAL AND NON-PHARMACOLOGICAL STRESS TESTS**

- **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience:** Demonstrated current competence and evidence of the performance of at least 20 procedures in the past 12 months or direct supervision is required for the first 20 procedures. **Maintenance of privilege:** Demonstrated
current competence and the performance of at least 20 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

**INSERT PULMONARY ARTERY CATHETERS**

☐ **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience**: Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. **Maintenance of privilege**: Demonstrated current competence and the performance of at least 5 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

**THORACENTESIS**

☐ **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience**: Demonstrated current competence and evidence of the performance of at least 5 procedures in the past 12 months or direct supervision is required for the first 5 procedures. **Maintenance of privilege**: Demonstrated current competence and the performance of at least 4 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

**INSERT THORACOSTOMY TUBE**

☐ **Requested** Those technical and management skills that qualify the PA to administer highly specialized care by virtue of training and experience. **Required previous experience**: Demonstrated current competence and evidence of the performance of at least 4 procedures in the past 12 months or direct supervision is required for the first 4 procedures. **Maintenance of privilege**: Demonstrated current competence and the performance of at least 4 procedures in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

Each specialty and/or supervising physician is responsible for submitting a list of privileges, which are not otherwise identified in this document, and that are within the supervising physician’s normal course and scope of practice. This specific list will be approved by the Allied Health Professionals Council, the Credentials Committee and the Medical Executive Committee. An approved list will then be included in each PA’s application. If special duties, not included on the list, are requested they must be approved by the above committees.

**ACKNOWLEDGEMENT OF PRACTITIONER**

I have requested only those clinical privileges for which by education, training, current experience, and demonstrated performance I am qualified to perform and for which I wish to exercise at Kettering Medical Center and/or Sycamore Medical Center, and I understand that:

a. In exercising any clinical privileges granted and in carrying out the responsibilities assigned to me, I am constrained by hospital and medical staff policies and rules applicable generally and any applicable to the particular situation.

b. Any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situation my actions are governed by the applicable section of the policies governing privileged allied health professionals.

Signed ___________________________ Date ____________

**ENDORSEMENT OF PHYSICIAN EMPLOYER(S)/SUPERVISOR(S)**

Signed ___________________________ Date ____________
CLINICAL SERVICE CHIEF’S RECOMMENDATION

I have reviewed the requested clinical privileges and supporting documentation for the above-named applicant and make the following recommendation(s):

☐ Recommend requested clinical privileges
☐ Recommend clinical privileges with the following conditions/modifications:
☐ Do not recommend the following requested clinical privileges:

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Notes

Clinical Service Chief signature ________________________________ Date ________________

FOR MEDICAL STAFF OFFICE USE ONLY

Credentials Committee Action Date ________________
Medical Executive Committee Action Date ________________
Board of Directors Action Date ________________

Adopted: November 11, 2010
Revised: October 17, 2011; July 8, 2013, August 21, 2014; January 22, 2015; August 2017
Approved: July 14, 2014 (Credentials); July 15, 2014 (MEC & BOT)
January 12, 2015 (Credentials); January 20, 2015 (MEC); January 22, 2015 (BOT)
August 8, 2017 (Credentials); August 15, 2018 (MEC and Board)